



Board of Architects Public Meeting

Architects Board

Friday, February 7, 2025 at 9:00 AM EST to Friday, February 7, 2025 at 11:00 AM EST

Members Present: Adam Wagner – Chair (AW), Michael McKeown (MM), James Loft (JL), Anne Ketterer (AK)

Members Absent:

Staff Present: Alex Fisher – Board Administrator, Chelsea Bourbeau – Board Administrator, Elizabeth Eaton Esq. – Board Counsel

I. Call To Order - AW called the meeting to order at 9:01AM.

II. Welcome New Board Member Anne Ketterer Term: December 18, 2024 - September 9, 2028

III. Approval of Public Minutes from December 6, 2024 Meeting

Motion: Upon a motion by JL with a second by MM, the board voted to approve the public meeting minutes from December 6, 2024. Motion passes 3-0-1. AK abstained.

IV. Administrative Rules and Legislative Topics

A. SB 188

1. Attorney Eaton provided an update on SB 188. Discussion around the intent of the bill. The board will stay informed on this bill via the general court website. Attorney Eaton informed the board that the board members are welcome to testify at any hearings related to SB 188 as a member of the public, but must remain neutral if they are stating they are on the Board of Architects.

B. HB 82

1. Attorney Eaton provided an update on HB 82 and how it affects the Board of Architects.

C. 2025 Legislative Service Requests – Informational

[New Hampshire Legislative Service Requests \(LSR's\)](#)

V. NCARB Updates

A. NCARB 2024 Annual Report

B. NCARB Multiple Pathways to Licensure Interim Guidance

1. The board discussed the NCARB Multiple Pathways to Licensure explaining the reasoning why NCARB is looking for states to adopt rules.

VI. Rules

A. The board had rules expiring this year on August 15, 2025. Some of the 300s, 400s and 500s.

1. **Motion:** Upon a motion by JL with a second by MM, the board voted to initiate rulemaking and request rulemaking support from OPLC. Motion passes 4-0.
2. AW will be the board member contact to support with rulemaking.

B. NCARB MRA FAQ- Informational

VII. Public Comments

- A. There were no public comments received for the board.

VIII. Non Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by JL with a second by MM, the board voted to go into a non public session at 9:58AM. Roll call vote passes 4-0.

IX. Return to Public Session

Motion: Upon a motion by AK with a second by MM, the board voted to return to public session at 10:18AM. Roll call vote passes 4-0.

X. Seal the Minutes of the Non Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by MM with a second by JL, the board voted to seal the minutes of the non public session. Roll call vote passes 4-0.

XI. New business:

- A. Upon CE broker launch and hearing functionality concerns, the board discussed the potential use of AIA for CE tracking. One concern is that not all licensees are a part of AIA so CE Broker would still need to be utilized. AIA is willing to have a call with OPLC but due to privacy concerns unsure if they can accommodate providing the transcripts.

XII. Adjournment – meeting adjourned at 10:30AM. The next meeting is scheduled for April 4, 2025 at 9:00AM.